IEEE-SA Standards Board
Industry Connections Committee (ICCom) Minutes
25 March 2015 1:00 PM-3:30 PM
Vienna, Austria

1. Call to order; Roll call (1:00 pm)

Members Present: Stephen Dukes, Gary Hoffman, David Law, Xiaohui Liu, Yatin Trivedi (ICCom Chair), Mustafa Wajid (phone), Yu Yuan
Members Absent: Oleg Logvinov, Howard Wolfman
Legal Counsel: Claire Topp
Staff: Sam Sciacca, Matt Ceglia, Sri Chandrasekaran (phone), Tom Compton, Karen Evangelista (ICCom Administrator), Mary Ellen Hanntz, Yvette Ho Sang, Konstantinos Karachalios, Karen Kenney, Mary Lynne Nielsen, Moira Patterson, Dave Ringle, Rudi Schubert, Lisa Weisser
Guests: Osama Aboul-Magd, Ted Burse, James Gilb, Travis Griffith, Richard Hulett, Thomas Koshy, Bruce Kraemer, John Kulick, Andrew Myles, Gil Ohana, Ted Olsen, Glenn Parsons, Ron Petersen, Annette Reilly, Steve Shellhammer, Adrian Stephens, Joachim Taiber (phone), Mehmet Ulema, Diego Vicentin, Yingli Wen, Philip Winston, Don Wright, Daidi Zhong

2. Approval of agenda
Motion to approve (David Law); Second (Stephen Dukes). No objections to unanimous approval.

3. Approval of previous minutes
   • 8 December 2014:
   https://ieee-sa.centraldesktop.com/p/eAAAAAAAFYZ7AAAAAE0dW9M

   Motion to approve (David Law); Second (Gary Hoffman). No objections to unanimous approval.

4. IC Program Metrics
https://ieee-sa.centraldesktop.com/p/eAAAAAAAFeE7AAAAAA0Vx8k

Rudi Schubert gave a presentation on the updated IC program metrics.

5. Activity Status Reports
https://ieee-sa.centraldesktop.com/p/eAAAAAAAFdvSAAAAAH11cjI

5.1 IC13-007 Indian Low Voltage DC Forum

Mustafa Wajid and Sri Chandrasekaran called in to discuss the progress this group has made. They stated they will have a revised ICAID for the September meeting.

5.2 Expired/Expiring ICAIDs

5.2.1 IC12-005 Smart Energy Data Repository

There was a motion to terminate this activity (David Law); second (Gary Hoffman). The motion was approved unanimously.

5.2.2 IC12-007 Systems and Components for Energy Routers

There was a motion to terminate this activity (Stephen Dukes); second (David Law). The motion was approved unanimously.

5.2.3 IC13-002 Electric Vehicle Wireless Power Transfer
Word doc: https://ieee-sa.centraldesktop.com/p/eAAAAAAAFdviAAAAACN1cYc

Revised ICAID: https://ieee-sa.centraldesktop.com/p/eAAAAAAAFdvkAAAAAElif04

Joachim Taiber called in to provide the status of this activity and to request a revision to the ICAID to continue work on this project.

There was a motion to approve the Revised ICAID (Yu Yuan); second (Stephen Dukes). The motion was approved unanimously.

5.2.4 IC13-003 Convergence of Smart Home and Building Architectures

A status was provided from the group.

5.2.5 IC13-008 Next Generation Ethernet Passive Optical Network (NG-EPON)

David Law reported on the status of this activity stating that the group had completed the deliverables and requests to be terminated.

There was a motion to terminate this activity (Gary Hoffman); second (Stephen Dukes). The motion was approved unanimously.

5.2.6 IC14-002 Surgical Robotics

A status was provided from the group.

5.3 Workshop Updates

5.3.1 IC12-001 Standardization and Innovation in IT (SIIT)

Yatin Trivedi gave an update on the workshop scheduled for this year.

5.3.2 IC13-001 IEEE-SA Symposium on EDA Interoperability
Revised ICAID: https://ieee-sa.centraldesktop.com/p/eAAAAAAFjwqAAAAAHV8rY8

There was a motion to approve the Revised ICAID (Gary Hoffman); second (Stephen Dukes). The motion was approved unanimously.

5.3.3 IC13-004 IEEE-SA Ethernet & IP @ Automotive Technology Day

Rudi Schubert provided information on the workshop for 2015 in Japan.

6. Activity P&P Reviews

   6.1. P&P Review Schedule

      6.1.1 IC12-001 Standardization and Innovation in IT (SIIT) P&P

      David Law is the mentor working with the group to update the P&Ps using the current baselines. There was a motion to consider the P&P Visibly Under Development (David Law), second (Stephen Dukes). The motion was approved [4=yes, 0=no, 1=abstain (Hoffman)].

      6.1.2 IC12-003 Intercloud Testbed

      There was a motion to consider the P&P Visibly Under Development (David Law); second (Stephen Dukes). The motion was approved [4=yes, 0=no, 1=abstain (Hoffman)].

7. Corporate Membership Requirement Ad Hoc

Yu Yuan presented the slides from the Ad Hoc which included recommendations on revising the ICAID form and the ICCom OpsMan, de-coupling funding from voting and workshops needing a different P&P. The group discussed these ideas and how they might work with IEEE MCE.

The Ad Hoc recommendations were:
ICAIDs will be modified to include a section on planned support needs and funding mechanisms to enable required support. Approaches may include, but not be limited to:1) Participation fees, 2) Sponsors – could be specific members or SA sponsored, 3) entity membership as an incentive to provide means of supporting enhanced SA staff support
Rationale: IC activities can take varied forms, thus forcing one support model is disadvantageous – goal is to provide a means to assess and launch activities based on their specific approach and support needs
Recommended adapting funding model questions used by CAG
Funding models should be de-coupled from voting model for IC Activities – each activity selects an appropriate model (entity vs. individual) that is not based on the funding model for the activity

Current IC activities are grandfathered and continue to operate under existing P&Ps through the expiration of their existing P&P, but no further than June 2016. All IC activities will be subject to new ICAIDs at that point.

Workshops:
Ad Hoc agreed that events (conferences and workshops financially or technically sponsored or co-sponsored by IEEE-SA) should be governed under different, more appropriate P&Ps
Recommend that a process be developed for events that may require coordination and possible transition with MCE – staff action item to discuss with MCE and develop recommendations for this process
Events which are IC activities will also be subject to a financial approach discussion as a part of the ICAID

IC Activity Approaches – Strategic SA Leadership
Ad Hoc agreed there is value to identifying selected activities as "strategic" where there is strong alignment with SA goals, technical interests, and opportunity to deliver thought leadership (e.g. on emerging technology areas) – cases where SA may accelerate progress through enhanced support such as pro-active project management of an IC activity

AI: Rudi Schubert to gather data on conferences and the P&Ps associated with them.

AI: Rudi Schubert to draft changes to ICAID and ICCom OpsMan.

There was a motion to accept the recommendations from the ad hoc (David Law); second (Yu Yuan). The motion was approved unanimously.

8. Old Business

    8.1. Action Item Review

    Karen Evangelista reviewed the actions to be taken from this meeting.

    8.2 IC Program Marketing Communications Plan Update

    Rudi Schubert gave an update on the marketing plan for 2015.

9. Next meetings
    - Schedule teleconference for beginning of June
    - Beginning of September 2015 in Tokyo, Japan

10. Adjournment

There being no further business, the meeting was adjourned at 3:30 p.m.