

**IEEE-SA Standards Board
Industry Connections Committee (ICCom) Minutes
2 September 2015 1:00 PM – 3:45 PM
Tokyo, Japan**

1. Call to order; Roll call (1:00 pm)

Members Present: Stephen Dukes, Gary Hoffman, David Law, Xiaohui Liu, Yatin Trivedi (ICCom Chair), Yu Yuan (phone)

Members Absent: Oleg Logvinov, Mustafa Wajid, Howard Wolfman

Staff: Sri Chandrasekaran (phone), Karen Evangelista (ICCom Administrator), Mary Ellen Hanntz, Yvette Ho Sang, Karen Kenney, Soo Kim, Eileen Lach, Adam Newman (phone), Dave Ringle, Rudi Schubert (phone), Sam Sciacca, Erin Spiewak, Lisa Weisser, Joan Woolery (phone)

Guests: Chuck Adams, Masayuki Ariyoshi, Carole Carey, Jean-Philippe Faure, Andrew Myles, Ted Olsen, Annette Reilly, Anil Roy, Claire Topp, Mehmet Ulema, Don Wright

2. Approval of agenda

Motion to approve (David Law); Second (Stephen Dukes). No objections to unanimous approval.

3. Approval of previous minutes

- 2 June 2015

<https://iee-sa.centraldesktop.com/p/eAAAAAAGk61AAAAAGlozqA>

Motion to approve (Gary Hoffman); Second (David Law). No objections to unanimous approval.

4. IC Program Metrics

<https://iee-sa.centraldesktop.com/p/eAAAAAAG81uAAAAADRG9G8>

Rudi Schubert gave a presentation on the IC program metrics to date.

5. Activity Status Reports

5.1 New ICAIDs

5.1.1 IC15-003-01 Smart City Compliance Indicators

ICAID: <https://iee-sa.centraldesktop.com/p/eAAAAAAG2OdAAAAAEZPeWU>

The chair of the IC activity, Anil Roy, explained the ICAID and the deliverables. The IC activity will define the factors that determine the “smartness” of a city, identify the key indicators of “smartness” that are required for a city to be called a smart city and develop a smart city rating index.

There was a motion to approve the ICAID conditional on obtaining funding (David Law); Second (Stephen Dukes). No objections to unanimous approval.

5.2 Upcoming ICAIDs

Yu Yuan is preparing two new ICAIDs for the December meeting, one on Consumer Healthcare Alliance and one on Augmented Reality in Vehicles and Transportation. David Law is working on a new ICAID on Next Generation Enterprise Campus Data Center.

5.3 Current Status Reports

5.3.1 IC12-001 Standardization and Innovation in IT (SIIT) Conference

Yatin Trivedi gave an update on the SIIT Conference scheduled for 6 October 2015. Synopsys is co-hosting. This will be a large program with a governance level discussion.

5.3.2 IC13-001 IEEE-SA Symposium on EDA Interoperability

Yatin Trivedi gave an update on the EDA Symposium scheduled for 14 October 2015. Dennis Brophy is the chair for this year’s symposium.

6. Standards Board comments from email ballot

<https://ieeesa.centraldesktop.com/p/eAAAAAAG6S3AAAAADZ1Tyg>

Standards Board members were sent the responses to their comments and these were discussed. Jean-Philippe Faure had a concern on the ICCom OpsMan change and the use of Working Group P&Ps. There was discussion on whether a new IC Activity should use the ICCom P&Ps only or still be able to use the Sponsor or Working Group P&Ps. AudCom is in the process of updating their baseline P&Ps and the question was raised should a section be added on ICCom activities.

AI: Staff to review ICCom P&Ps given Jean-Philippe Faure's comments. Rudi Schubert, Joan Woolery and Karen Evangelista to work with Jean-Philippe Faure and Lisa Weisser to coordinate P&Ps.

AI: Staff to review ICAIDs re: P&Ps to see what size the problem is (which ICAIDs use the sponsor P&Ps versus ICCom P&Ps). Staff will email ICCom and Jean-Philippe Faure the results.

Discussion continued on the modifications to the ICCom OpsMan. If an IC Activity uses a Sponsor or Working Group P&P, there needs to be confirmation that that P&P has been approved.

AI: ICCom Administrator will inform AudCom and the Sponsor that their P&P will be used by an IC Activity.

AI: Rudi Schubert, Joan Woolery, Karen Evangelista, Yatin Trivedi, David Law and Jean-Philippe Faure to create language regarding changes to the ICCom OpsMan and ICAID regarding using the Sponsor or WG P&P.

7. Corporate Membership Requirement Ad Hoc

7.1 CAG Response to Ad Hoc Recommendations

Yatin Trivedi informed ICCom that the CAG did not have any objections to the Ad Hoc's Recommendations.

7.2 BOG Response to Ad Hoc Recommendations

Yatin Trivedi informed ICCom that the BOG did not have any objections to the Ad Hoc's Recommendations.

7.3 Entity Baseline P&P changes

<https://ieee-sa.centraldesktop.com/p/eAAAAAAG853AAAAABaYVx4>

AI: ICCom Administrator and ICCom Chair to send out an email ballot on the changes to the Entity Baseline P&Ps.

8. Old Business

8.1 Events Policy and Procedures Update

https://ieee-sa.centraldesktop.com/p/eAAAAAAG6SuAAAAAG0A_oQ

Joan Woolery gave a presentation on the update to the discussion on P&Ps for IC Activities that are events. ICCom and IEEE-SA Staff will work with IEEE Director of Conferences and use IEEE MCE.

9. New Business

9.1 ICCom Strategic Discussion

<https://ieee-sa.centraldesktop.com/p/eAAAAAAG9qPAAAAACeQ18g>

Rudi Schubert gave a presentation on the future direction of ICCom and proposed setting up an ad hoc.

AI: Rudi Schubert will send out a longer document on ICCom strategy.

9.2 Review of Financial Review part of ICAID

Gary Hoffman brought up the topic of reviewing the section of the ICAID that mentions financial review and questioned who does this. An ad hoc was formed to address this topic. Gary Hoffman will chair the ad hoc and the members are: Stephen Dukes, Karen Evangelista, Rudi Schubert and Joan Woolery.

10. Next meeting

- 3 December 2015 in Piscataway, NJ, USA

11. Adjournment

There being no further business the meeting was adjourned at 3:50 pm.