

Industry Connections Committee (ICCom) Approved Meeting Minutes

1 December 2020

8 a.m. – 10:30 a.m. ET (UTC -4)

Teleconference

1. Call to Order; Roll Call (8:01 a.m.)

Members Present: Guido Hiertz, Xiaohui Liu, Kevin Lu (chair), Riccardo Mariani, Paul Nicolich, Robby Robson, Mehmet Ulema, Howard Wolfman, Don Wright, and Jingyi Zhou

Members Absent: Daleep Mohla and Chenhui Niu

Staff: Melissa Aranzamendez, Srikanth Chandrasekaran, Ravindra Desai, Joshua Gay, MaryEllen Hanzz, Yvette Ho Sang, Konstantinos Karachalios, Kelly Lorne, Munir Mohammed, Mary Lynne Nielsen, Jay Okesola, Christian Orlando, Moira Patterson, Purva Rajkotia, Wiliam Rubin, Rosalinda Saravia, Rudi Schubert, and Joan Woolery

Guests: Greg Adamson, Syed Afser, Ravikiran Anaswamy, Nancy Connell, Nishan Chelvachandran, Mark Epstein, Jianbin Fan, Abhinav Gambhir, Latonia Gordon, Thomas Herbst, Anthony Johnson, Anja Kaspersen, Jes Kiran, David Law, Fillipa Lentzos, Joel Myers, Richard Mallah, James Matthews, Glenn Parsons, Gary Stuebing, Tom Tansy, and Doug Zuckerman

2. Review and Approval of Agenda

There was a motion to approve the agenda (Wolfman), second (Nicolich). Items 7.3 and 7.4 were added under New Business. No objection to unanimous approval.

3. Review and Approval of Minutes From 23 September 2020

<https://ieeesa.imeetcentral.com/p/eAAAAAARcXFAAAAAAoExgk>

There was a motion to approve the minutes from 23 September 2020 meeting (Nicolich), second (Liu). No objection to unanimous approval.

4. New ICAIDs

4.1. IC20-021-01 Meta Issues in Cybersecurity

ICAID: <https://ieeesa.imeetcentral.com/p/eAAAAAARcdPAAAAADWIRH4>

Motion to approve (Robson), second (Wolfman). No objections to unanimous approval.

4.2. IC20-022-01 Disaster Recovery for Blockchain Nodes and Enterprise Workloads

ICAID: <https://ieeesa.imeetcentral.com/p/eAAAAAARcXIAAAAAABqu4NQ>

There was a discussion to have an oversight committee. The Blockchain Steering Committee was mentioned. Motion to approve (Wolfman), second (Liu). No objections to unanimous approval.

4.3 IC20-023-01 Implementation Roadmap for Systemic EV Adoption in India and Asia

ICAID: <https://ieeesa.imeetcentral.com/p/eAAAAAARcXJAAAAACID4Is>

There were discussions on the use of working group vs. activity on the ICAID, oversight committee, funding requirements. The oversight committee and funding requirements will be further discussed under New Business.

Motion to approve (Wright), second (Zhou). The motion was approved [8=yes, 0=no, 1=abstain(Nikolich)].

4.4 IC20-024-01 IEEE SA Industry Rapid Activator Program (IRAP)

ICAID: <https://ieeesa.imeetcentral.com/p/eAAAAAARcXKAAAAAF-VOK4>

IRAP Business Plan:

<https://ieeesa.imeetcentral.com/p/eAAAAAARcXOAAAAHTEGCU>

IRAP Formation Document:

<https://ieeesa.imeetcentral.com/p/eAAAAAARcXNAAAAAGRYcpQ>

IRAP Presentation:

<https://ieeesa.imeetcentral.com/p/eAAAAAARcXMAAAAAACalZnQ>

Motion to approve (Wolfman), second (Hiertz). No objections to unanimous approval.

4.5 IC20-025-01 Trustworthy Technical Implementations of Children's Online/Offline Experiences

ICAID: <https://ieeesa.imeetcentral.com/p/eAAAAAARcXLAAAAABsK8Hw>

Motion to approve (Nikolich), second (Robson). No objections to unanimous approval.

4.6 IC20-026-01 - Alliance for Best Practices and Standards in Smart Cities

ICAID: https://ieeesa.imeetcentral.com/p/eAAAAAARcXHAAAAAC_lJ8

Motion to approve (Wolfman), second (Wright). No objections to unanimous approval.

4.7 IC20-027-01 – Responsible Innovation of AI and the Life Sciences

ICAID: <https://ieeesa.imeetcentral.com/p/eAAAAAARcdVAAAAAG7cOW4>

Motion to approve (Zhou), second (Hiertz). No objections to unanimous approval.

4.8 IC20-028-01 - 2030.5 Ecosystem Steering Committee

ICAID: <https://ieeesa.imeetcentral.com/p/eAAAAAARcdXAAAAAkVP8w>

Motion to approve (Liu), second (Ulema). No objections to unanimous approval.

5. **Renewed/Revised ICAIDs**

5.1 IC18-005-02 African Standardization Strategy and Roadmap for the 4th Industrial Revolution

Approved ICAID:

https://iee-SA.imeetcentral.com/p/eAAAAAARcXPAAAAADiL_9Q

Renewed ICAID:

<https://iee-SA.imeetcentral.com/p/eAAAAAARcXQAAAAACdfS84>

Renewed ICAID Tracked Changes:

<https://iee-SA.imeetcentral.com/p/eAAAAAARcXRAAAAABmyICE>

Status: <https://iee-SA.imeetcentral.com/p/eAAAAAARcXSAAAAACoF-9w>

Motion to approve (Nikolich), second (Wright). No objections to unanimous approval.

6. **Old Business**

6.1 Metrics

<https://iee-SA.imeetcentral.com/p/eAAAAAARcpcAAAAACtUHCo>

Rudi Schubert gave a presentation on the ICom activity metrics and IC Scorecard. He also reported an increase in new IC activities that tripled in 2020.

6.2 Suggested Updates to the ICAID Form

Clause 3.5 How will the activity benefit the IEEE?

There were 2 options presented and option 2 was adopted with the recommended text (highlighted) added. How will the activity benefit the IEEE, **society, or humanity**?

Motion to approve (Robson), second (Wright). No objections to unanimous approval

Clause 5.1 Open Source Software Development

<https://iee-SA.imeetcentral.com/p/eAAAAAARcXUAAAAAWVguM>

The recommended changes (highlighted) on Clause 5.1 Open Source Software Development was adopted.

Indicate whether this IC Activity will develop or incorporate open source software in the deliverables. All contributions of open source software for use in Industry Connections activities shall be accompanied by an approved IEEE Contributor License Agreement (CLA) appropriate for the open source license under which the Work Product will be made available. CLAs, once accepted, are irrevocable. **Industry Connections Activities shall comply**

with the IEEE SA open source policies and procedures and use the IEEE SA open source platform for development of open source software. Information on IEEE SA Open can be found at <https://saopen.ieee.org/>.

Motion to approve (Robson), second (Wolfman). No objections to unanimous approval

7. **New Business**

7.1 2021 ICCom meeting schedule

<https://ieee-sa.imeetcentral.com/p/eAAAAAARdyWAAAAAETE01c>

Rudi Schubert presented three 2021 ICCom meeting alternatives for consideration. Further discussions will be held once the 2021 ICCom members are appointed.

7.2 Oversight Committee process/responsibilities under Clause 7.1 on ICAID

<https://ieee-sa.imeetcentral.com/p/eAAAAAARdyXAAAAAE2CC-c>

There were discussions on the oversight committee and the responsibilities of the oversight committee. There was a suggestion to describe and indicate the type of support (technical, fiscal, governance, operational) on the ICAID. An ad hoc was created, to be chaired by Howard Wolfman. Members include: Xiaohui Liu, Rosalinda Saravia, Rudi Schubert, Mehmet Ulema, Joan Woolery, Don Wright, and Jingyi Zhou.

7.3 MyProject

Joan Woolery presented the challenges in the current ICAID submission process. There were discussions to move the ICAID submissions to MyProject. The IT team will provide a proposal outlining the costs to move forward.

7.4 Funding Requirements

There were discussions on Clause 6 of the ICAID form on funding requirements.
Action item for Staff: Provide specific instructions on the ICAID form on funding requirements. The IC activities should submit a back-up document that outlines the estimated expenses to support the program. The back-up document should only be provided by activities that indicate the need for funding.

8. **Next Meeting** – TBD.

9. **Adjournment**

There being no further business, the meeting adjourned at 10:29 a.m. ET (UTC-4).