NesCom Meeting Minutes

IEEE-SA Standards Board New Standards Committee (NesCom) Meeting Minutes

5 December 2017 9:00 a.m. – 2:30 p.m. IEEE Operations Center, Piscataway, New Jersey, USA

<u>Members Present</u>: Ted Burse Stephen Dukes, Chair Thomas Koshy Daleep Mohla Damir Novosel Glenn Parsons Dorothy Stanley Phil Winston Jingyi Zhou

Members Absent: Mehmet Ulema

Guests:

Chuck Adams **Evelyn** Chen Jean-Philippe Faure Vicky Hailey (part-time, by phone) Victor Huang Josh Hyman (part-time, by phone) **Roland Johansson** Chileshe Kapaya Bruce Kraemer John Kulick Hung Ling Deo Rukundo Matteo Sabattini Andrea Santana Patrick Slaats Claire Topp Don Wright

Staff: Melissa Aranzamendez Bill Ash Christy Bahn Kathryn Bennett Hermann Brand Kim Breitfelder Matt Ceglia Sri Chandrasekaran Rob Craig Ravindra Desai Tricia Gerdon Lloyd Green Kathy Grise Jodi Haasz Mary Ellen Hanntz Konstantinos Karachalios Soo Kim **Mike Kipness** Juanita Lewis Karen McCabe Patrick McCarren Dan Moss Mary Lynne Nielsen Moira Patterson Walter Pienciak Pat Roder Jennifer Santulli Rudi Schubert Erin Spiewak Cherry Tom Lisa Weisser, Administrator Meng Zhao





[Unless otherwise noted, all votes are unanimous]

1 CALL TO ORDER

Chair Dukes called the meeting to order at 9:00 a.m. There was a round of introductions by all present.

2 REVIEW OF AGENDA

Chair Dukes noted that there would be a time-specific discussion at 10:00 a.m. to enable the SSIT/SC Chair and a SSIT/SC Working Group Chair to dial in for the discussion of P7011. NB: Given the unanimous consent to recommend approval of this PAR, there was no discussion.

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There was a motion to approve the agenda. There was no objection to unanimous consent.

2.1 Consent Agenda

2.1.1 Withdrawal Requests

IEEE Computer Society/Software & Systems Engineering Standards Committee

P20000-1

Information Technology -- Service Management -- Part 1: Service Management System Requirements

Recommendation: Approve PAR withdrawal

IEEE Communications Society/Standards Development Board

P1908.1

Virtual Keyboard Standard for Indic Languages Recommendation: Approve PAR withdrawal

IEEE Industry Applications Society/Technical Books Coordinating Committee

P3004.9

Recommended Practice for the Protection of Power Transformers Used in Industrial and Commercial Power Systems **Recommendation: Approve PAR withdrawal**

P3004.10

Recommended Practice for Generator Protection in Industrial and Commercial Power Systems

Recommendation: Approve PAR withdrawal

P3004.13

Recommended Practice for Overcurrent Coordination in Industrial and Commercial Power Systems

Recommendation: Approve PAR withdrawal

IEEE Instrumentation and Measurement Society/TC25 - Medical and Biological Measurements

P1721

Standard for Objective Measurement of Systemic Arterial Blood Pressure in Humans *Recommendation: Approve PAR withdrawal*

2.1.2 PARs to be Administratively Withdrawn

P742 (PE/NPE) Standard for Bus Voltage Monitoring of the Class 1E Power Systems in Nuclear Power Generating Stations (NPGS) (New PAR)

PC37.1.1 (PE/SUB) Standard for Input and Output Requirements and Testing Methodology for Intelligent Electronic Devices (IEDs) (Revision PAR)

2.1.3 A Project Number Change Request was approved P802.1Qcn 'Standard for Local and Metropolitan Area Networks - Bridges and Bridged Networks Amendment: Virtual Station Interface (VSI) Discovery and Configuration Protocol (VDP) Extension to Support Network Virtualization Overlays Over Layer 3 (NVO3)'. The new number will be P802.1Qcy.

3 APPROVAL OF MINUTES FROM THE 14 JUNE 2017 NESCOM MEETING

There was a motion to approve the 14 June 2017 NesCom meeting minutes. There was no objection to unanimous consent.

4 PARS FOR DISCUSSION

4.1 Modified PARs

IEEE Computer Society/LAN/MAN Standards Committee

P802.11ax

Standard for Information Technology -- Telecommunications and Information

Exchange Between Systems Local and Metropolitan Area Networks -- Specific Requirements Part 11: Wireless LAN Medium Access Control (MAC) and Physical Layer (PHY) Specifications Amendment Enhancements for High Efficiency WLAN *Recommendation: Approve modified PAR*

IEEE Computer Society/Software & Systems Engineering Standards Committee

P82079-1

Preparation of Information for Use (Instructions for Use) of Products - Part 1: Principles and General Requirements **Recommendation: Approve modified PAR**

IEEE Computer Society/Standards Activities Board

P1680.4

Standard for Environmental Leadership and Corporate Social Responsibility Assessment of Servers **Recommendation: Approve modified PAP**

Recommendation: Approve modified PAR

IEEE Electromagnetic Compatibility Society/Standards Development Committee

P1128

Recommended Practice for Radio-Frequency (RF) Absorber Evaluation in the Range of 30 MHz to 40 GHz

Recommendation: Approve modified PAR

P1848

Techniques & Measures to Manage Functional Safety and Other Risks With Regard to Electromagnetic Disturbances

Recommendation: Approve modified PAR

IEEE Industry Applications Society/Petroleum & Chemical Industry

P844.3

Standard for Impedance Heating of Pipelines and Equipment - General, Testing, Marking, and Documentation Requirements **Recommendation: Approve modified PAR**

P844.4

Standard for Impedance Heating of Pipelines and Equipment - Application Guide for Design, Installation, Testing, Commissioning and Maintenance **Recommendation: Approve modified PAR**

IEEE Power and Energy Society/Energy Storage & Stationary Battery Committee

P1679.1

Guide for the Characterization and Evaluation of Lithium-Based Batteries in Stationary Applications

Recommendation: Approve modified PAR

P1679.2

Guide for the Characterization and Evaluation of Sodium-Beta Batteries in Stationary Applications *Recommendation: Approve modified PAR*

IEEE Power and Energy Society/Surge Protective Devices/Low Voltage

PC62.43.1

Guide for Surge Protectors and Surge Protective Circuits Used in Information and Communication Technology Circuits (ICT), Including Smart Grid - Part 1 Applications

Recommendation: Approve modified PAR

IEEE Vehicular Technology Society/Rail Transportation Standards Committee

P1627

Standard for Transient Overvoltage Protection of DC Electrification Systems by Application of DC Surge Arresters **Recommendation: Approve modified PAR**

4.2 Extension Requests

IEEE Computer Society/LAN/MAN Standards Committee

P802.15.8

Wireless Medium Access Control (MAC) and Physical Layer (PHY) Specifications for Peer Aware Communications (PAC)

Recommendation: Approve request for an extension until December 2018

IEEE Computer Society/Standards Activities Board

P1680.4

Standard for Environmental Assessment of Servers Recommendation: Approve request for an extension until December 2019

P1857.4

Standard for 2nd Generation IEEE 1857 Video Coding Recommendation: Approve request for an extension until December 2019

P1857.6

Standard for Digital Media Content Description Recommendation: Approve request for an extension until December 2019

IEEE Computer Society/Test Technology

P1450.4

Standard for Extensions to Standard Test Interface Language (STIL) (IEEE Std. 1450-1999) for Test Flow Specification

Recommendation: Approve request for an extension until December 2018

P1804

Standard for Fault Accounting and Coverage Reporting to Digital Modules (FACR) *Recommendation: Approve request for an extension until December 2018*

IEEE Industry Applications Society/Petroleum & Chemical Industry

P844.3

Standard for Impedance Heating of Pipelines, Vessels, Equipment, and Structures - General, Testing, Marking, and Documentation Requirements

Recommendation: Approve request for an extension until December 2019

P844.4

Standard for Impedance Heating of Pipelines, Vessels, Equipment, and Structures -Application Guide for Design, Installation, Testing, Commissioning and Maintenance **Recommendation: Approve request for an extension until December 2019**

P844.5

Recommended Practice for the Design, Installation, Testing, Commissioning and Maintenance of Induction Heating Systems for Pipelines, Vessels, Equipment, Structures and Induction Susceptor Heating Furnaces

Recommendation: Approve request for an extension until December 2019

P1584

Guide for Performing Arc-Flash Hazard Calculations **Recommendation: Approve request for an extension until December 2019**

P1814

Recommended Practice for Electrical System Design Techniques to Improve Electrical Safety

Recommendation: Approve request for an extension until December 2019

P61886-1

Subsea Equipment - Power Connectors, Penetrators and Jumper Assemblies with Rated Voltage from 3 kV (Umax = 3.6 kV) to 30 kV (Umax = 36 kV) **Recommendation: Approve request for an extension until December 2019**

IEEE Industry Applications Society/Technical Books Coordinating Committee

P3002.2

Recommended Practice for Conducting Load-Flow Studies of Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3002.3

Recommended Practice for Conducting Short-Circuit Studies of Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3002.7

Recommended Practice for Conducting Motor-Starting Studies in Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3002.8

Recommended Practice for Conducting Harmonic-Analysis Studies of Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3003.1

Recommended Practice for the System Grounding of Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2019

P3004.3

Recommended Practice for the Application of Low-Voltage Fuses in Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3004.4

Recommended Practice for the Application of Medium- and High-Voltage Fuses in Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3004.7

Recommended Practice for the Protection of Power Cables and Busway Used in Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3004.11

Recommended Practice for Bus and Switchgear Protection in Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

P3006.3

Recommended Practice for Determining the Impact of Preventative Maintenance on the Reliability of Industrial and Commercial Power Systems

Recommendation: Approve request for an extension until December 2018

IEEE Instrumentation and Measurement Society/TC4 - High Frequency Measurement

P378

Recommended Practices for Scattering Parameter Measurements Using Vector Network Analyzers

Recommendation: Disapprove request for an extension

IEEE Power and Energy Society/Energy Storage & Stationary Battery Committee

P484

Recommended Practice for Installation Design and Installation of Vented Lead-Acid Batteries for Stationary Applications

Recommendation: Approve request for an extension until December 2018

P946

Recommended Practice for the Design of DC Power Systems for Stationary Applications

Recommendation: Approve request for an extension until December 2018

P1679.2

Guide for the Characterization and Evaluation of Sodium-Based Batteries in Stationary Applications *Recommendation: Approve request for an extension until December* 2018

IEEE Power and Energy Society/Power System Communications and Cybersecurity

P1711

Standard for a Cryptographic Protocol for EPS Serial Links **Recommendation: Approve request for an extension until December 2018**

P1711.2

Standard for Secure SCADA Communications Protocol (SSCP) **Recommendation: Approve request for an extension until December 2018**

P2030.102.1

Standard for Interoperability of Internet Protocol Security (IPsec) Utilized within Utility Control Systems *Recommendation: Approve request for an extension until December 2019*

IEEE Power and Energy Society/Power System Instrumentation and Measurements

P1889

Guide for Evaluating and Testing the Electrical Performance of Energy Saving Devices

Recommendation: Approve request for an extension until December 2019

IEEE Power and Energy Society/Power System Relaying and Control

PC37.237

Standard Requirements for Time Tags Created by Intelligent Electronic Devices - COMTAG(TM)

Recommendation: Approve request for an extension until December 2018

IEEE Power and Energy Society/Surge Protective Devices/High Voltage

PC62.22

Guide for the Application of Metal-Oxide Surge Arresters for Alternating-Current Systems

Recommendation: Approve request for an extension until December 2018

IEEE Power and Energy Society/Surge Protective Devices/Low Voltage

PC62.41.3

Guide for Interactions Between Power System Disturbances and Surge Protective Devices

Recommendation: Approve request for an extension until December 2019

PC62.42.2

Guide for the Application of Surge-Protective Components in Surge Protective Devices and Equipment Ports - Part 2 Metal-Oxide Varistors (MOVs) **Recommendation: Approve request for an extension until December 2020**

PC62.42.4

Guide for the Application of Surge-Protective Components in Surge Protective Devices and Equipment Ports - Part 4 Thermally Activated Current Limiters **Recommendation: Approve request for an extension until December 2019**

IEEE Power and Energy Society/Substations

P1427

Guide for Recommended Electrical Clearances and Insulation Levels in Air Insulated Electrical Power Substations

Recommendation: Approve request for an extension until December 2019

P1615

Recommended Practice for Network Communication in Electric Power Substations **Recommendation: Approve request for an extension until December 2018**

P2030.101

Guide for Designing a Time Synchronization System for Power Substations *Recommendation: Approve request for an extension until December 2018*

IEEE Power and Energy Society/Switchgear

PC37.04

Standard for Ratings and Requirements for AC High Voltage Circuit Breakers with Rated Maximum Voltage above 1000 V *Recommendation: Approve request for an extension until December 2018*

PC37.06.1

Recommended Practice for Preferred Ratings for High-Voltage (>1000 Volts) AC Circuit Breakers Designated Definite Purpose for Fast Transient Recovery Voltage Rise Times

Recommendation: Approve request for an extension until December 2018

PC37.60

High-Voltage Switchgear and Controlgear - Part 111: Automatic Circuit Reclosers for Alternating Current Systems Up To and Including 38 kV

Recommendation: Approve request for an extension until December 2018

PC37.62

Standard for Pad Mounted, Dry Vault, Submersible Fault, and Overhead Fault Interrupters for Alternating Current Systems up to 38 kV *Recommendation: Approve request for an extension until December 2019*

PC37.100.1

Standard of Common Requirements for High Voltage Power Switchgear Rated Above 1000 V

Recommendation: Approve request for an extension until December 2018

PC37.100.2

Standard for Common Requirements for Testing of AC Capacitance Current Switching Devices Over 1000 V

Recommendation: Approve request for an extension until December 2018

IEEE Power and Energy Society/Transmission and Distribution

P751

Guide for Wood Structures Used for Overhead Electric Transmission Lines *Recommendation: Approve request for an extension until December 2018*

P1243

Guide for Improving the Lightning Performance of Transmission Lines **Recommendation: Approve request for an extension until December 2019**

P1307

Standard for Fall Protection for Utility Work **Recommendation: Approve request for an extension until December 2018**

P1854

Guide for Smart Distribution Applications **Recommendation: Approve request for an extension until December 2018**

P1882

Guide for Establishing, Benchmarking, and Maintaining a Working Program for Energized Transmission Lines

Recommendation: Approve request for an extension until December 2018

P1885

Guide for Assessing, Measuring and Verifying Volt-Var Control Optimization on Distribution Systems

Recommendation: Approve request for an extension until December 2019

IEEE Power and Energy Society/Transformers

PC57.13.7

Standard for Current Transformers with a Maximum mA Secondary Current of 250 mA

Recommendation: Approve request for an extension until December 2018

PC57.104

Guide for the Interpretation of Gases Generated in Oil-Immersed Transformers *Recommendation: Approve request for an extension until December 2019*

PC57.162

Guide for the Interpretation of Moisture Related Parameters in Dry, Gas Insulated and Liquid Immersed Transformers and Reactors **Recommendation: Approve request for an extension until December 2020**

IEEE Power Electronics Society/Standards Committee

P1573

Recommended Practice for Electronic Power Subsystems: Parameters, Interfaces, Elements, and Performance

Recommendation: Approve request for an extension until December 2019

IEEE-SASB Coordinating Committees/SCC20 - Test and Diagnosis for Electronic Systems

P1636.2

Standard for Software Interface for Maintenance Information Collection and Analysis (SIMICA): Exchanging Maintenance Action Information via the Extensible Markup Language (XML)

Recommendation: Approve request for an extension until December 2018

P1641.1a

Guide for the Use of IEEE Std 1641, IEEE Standard for Signal and Test Definition Amendment to add Guidelines for producing reusable Test Signal Frameworks (TSFs) for use on platforms utilizing Automatic Test Markup Language (ATML) **Recommendation: Approve request for an extension until December 2018**

IEEE-SASB Coordinating Committees/SCC21 - Fuel Cells, Photovoltaics, Dispersed Generation, and Energy Storage

P2030.2.1

Guide for Design, Operation, and Maintenance of Battery Energy Storage Systems, both Stationary and Mobile, and Applications Integrated with Electric Power Systems

Recommendation: Approve request for an extension until December 2018

4.3 New PARs

IEEE Computer Society/LAN/MAN Standards Committee

P802.15.10a

Recommended Practice for Routing Packets in IEEE 802.15.4 Dynamically Changing Wireless Networks Amendment to fully define use of addressing and route information currently in the standard

Recommendation: Approve new PAR until December 2021

IEEE Computer Society/Software & Systems Engineering Standards Committee **P21840**

Systems Engineering -- Guide for the Utilization of ISO/IEC/IEEE 15288 in the Context of System of Systems Engineering

Recommendation: Approve new PAR until December 2021

P21841

Systems and Software Engineering -- Taxonomies of Systems of Systems (SoS) *Recommendation: Approve new PAR until December 2021*

IEEE Computer Society/Standards Activities Board

P2671

Standard for General Requirements of Online Detection Based on Machine Vision in Intelligent Manufacturing

Recommendation: Approve new PAR until December 2021

P2672

Guide for General Requirements of Mass Customization **Recommendation: Approve new PAR until December 2021**

IEEE Consumer Electronics Society/Standards Committee

P2050

Standard for Real-time Operating System (OS) for Small-scale Embedded Systems *Recommendation: Approve new PAR until December 2021*

IEEE Communications Society/Edge, Fog, Cloud Communications with IOT and Big Data Standards Committee

P1935

Standard for Edge/Fog Manageability and Orchestration *Recommendation: Approve new PAR until December 2021*

P2557

Standard for Ambient Genetics Frameworks Recommendation: Approve new PAR until December 2021

P2558

Standard for Ambient Objects Recommendation: Approve new PAR until December 2021

IEEE Communications Society/Power Line Communications

P1901.3

Standard for Power Line Communications for Internet of Things Applications *Recommendation: Approve new PAR until December 2021*

IEEE Electromagnetic Compatibility Society/Standards Development Committee

P2665

Recommended Practice for Statistical Process Control for EMC Test Laboratories *Recommendation: Approve new PAR until December 2021*

IEEE Industry Applications Society/Petroleum & Chemical Industry

P2455

Recommended Practice for the Repair and Maintenance of Direct Current Electric Machines

Recommendation: Approve new PAR until December 2021

IEEE Power and Energy Society/Surge Protective Devices/High Voltage

P2770

60099-11 Surge Arresters - Part 11: Metal-Oxide Line Surge Arresters to Protect Power Line Insulation **Recommendation: Approve new PAR until December 2021**

IEEE Power and Energy Society/Surge Protective Devices/Low Voltage

PC62.35-2010/Cor 1 Standard Test Methods for Avalanche Junction Semiconductor Surge-Protective Device Components - Corrigendum 1 *Recommendation: Approve new PAR until December 2021*

PC62.55-2017/Cor 1

Guide for Surge Protection of DC Power Feeds to Remote Radio Heads -Corrigendum 1 **Recommendation: Approve new PAR until December 2021**

IEEE Power and Energy Society/Transmission and Distribution

P2445

Standard Practice for Inspection and Assessment of Below Grade and Groundline Corrosion on Weathering Steel on Electrical Transmission and Distribution Structures

Recommendation: Approve new PAR until December 2021

IEEE Society on Social Implications of Technology/Social Implications of Technology Standards Committee

P7011

Standard for the Process of Identifying and Rating the Trustworthiness of News Sources

Recommendation: Approve new PAR until December 2021

P7012

Standard for Machine Readable Personal Privacy Terms *Recommendation: Approve new PAR until December 2021*

4.4 PARs for the Revision of Standards

IEEE Computer Society/Design Automation

P1647

Standard for the Functional Verification Language e Recommendation: Approve PAR for the revision of a standard until December 2021

IEEE Computer Society/Software & Systems Engineering Standards Committee

P15026-4

Systems and Software Engineering -- Systems and Software Assurance -- Part 4: Assurance in the Life Cycle

Recommendation: Approve PAR for the revision of a standard until December 2021

P15289

ISO/IEC/IEEE International Standard -- Systems and Software Engineering --Content of Life-Cycle Information Items (Documentation) **Recommendation: Approve PAR for the revision of a standard until**

December 2021

P90003

Software Engineering -- Guidelines for the application of ISO 9001:2015 to computer software

Recommendation: Approve PAR for the revision of a standard until December 2021

IEEE Industry Applications Society/Petroleum & Chemical Industry

P463

Standard for Electrical Safety Practices in Electrolytic Cell Line Working Zones **Recommendation: Approve PAR for the revision of a standard until December 2021**

IEEE Industry Applications Society/Technical Books Coordinating Committee

P3007.1

Recommended Practice for the Operation and Management of Industrial and Commercial Power Systems

Recommendation: Approve PAR for the revision of a standard until December 2021

P3007.3

Recommended Practice for Electrical Safety in Industrial and Commercial Power Systems

Recommendation: Approve PAR for the revision of a standard until December 2021

IEEE Instrumentation and Measurement Society/TC4 - High Frequency Measurement

P287

Standard for Precision Coaxial Connectors (DC-110 GHZ) *Recommendation: Approve PAR for the revision of a standard until December 2021*

IEEE Instrumentation and Measurement Society/TC9 - Sensor Technology

P1451.0

Standard for a Smart Transducer Interface for Sensors, Actuators, Devices, and Systems - Common Functions, Communication Protocols, and Transducer Electronic Data Sheet (TEDS) Formats

Recommendation: Approve PAR for the revision of a standard until December 2021

P1451.5

Standard for a Smart Transducer Interface for Sensors and Actuator -- Wireless Communication Protocols and Transducer Electronic Data Sheet (TEDS) Formats **Recommendation: Approve PAR for the revision of a standard until December 2021**

IEEE Power and Energy Society/Energy Storage & Stationary Battery Committee

P1679

Recommended Practice for the Characterization and Evaluation of Emerging Energy Storage Technologies in Stationary Applications

Recommendation: Approve PAR for the revision of a standard until December 2021

IEEE Power and Energy Society/Power System Communications and Cybersecurity

P1137

Recommended Practice for the Implementation of Inductive Coordination Mitigation Techniques and Application

Recommendation: Approve PAR for the revision of a standard until December 2021

P1686

Standard for Intelligent Electronic Devices Cyber Security Capabilities **Recommendation: Approve PAR for the revision of a standard until December 2021**

PC37.240

Standard Cybersecurity Requirements for Power System Automation, Protection and Control Systems

Recommendation: Approve PAR for the revision of a standard until December 2021

IEEE Power and Energy Society/Power System Relaying and Control

PC37.90.2

Standard for Withstand Capability of Relay Systems to Radiated Electromagnetic Interference from Transceivers

Recommendation: Approve PAR for the revision of a standard until December 2021

IEEE Power and Energy Society/Substations

P1246

Guide for Temporary Protective Grounding Systems Used in Substations **Recommendation: Approve PAR for the revision of a standard until December 2021**

IEEE Power and Energy Society/Transformers

PC57.12.90

Standard Test Code for Liquid-Immersed Distribution, Power, and Regulating Transformers

Recommendation: Approve PAR for the revision of a standard until December 2021

PC57.13.2

Standard for Conformance Test Procedure for Instrument Transformers **Recommendation: Approve PAR for the revision of a standard until December 2021**

PC57.113

Recommended Practice for Partial Discharge Measurement in Liquid-Filled Power Transformers and Shunt Reactors

Recommendation: Approve PAR for the revision of a standard until December 2021

IEEE Vehicular Technology Society/Rail Transportation Standards Committee

P1653.2

Standard for Uncontrolled Traction Power Rectifiers for Substation Applications Up to 1500 V DC Nominal Output

Recommendation: Approve PAR for the revision of a standard until December 2021

P1653.6

Recommended Practice for Grounding of DC Equipment Enclosures in Traction Power Distribution Facilities

Recommendation: Approve PAR for the revision of a standard until December 2021

5 OLD BUSINESS

5.1 NesCom Conventions and Processes Review Ad Hoc Report - Dorothy Stanley

Dorothy reported on the work of the ad hoc, and provided redline and clean versions of the recommended text for updates to the NesCom Conventions. There

was discussion about some of the text, and additional updates were made during the meeting.

One of the NesCom Conventions that led to further discussion was about the need for an explanation for a PAR withdrawal. The question was raised about what would happen if NesCom did not approve a PAR withdrawal. It was agreed that ultimately, the PAR will expire and be administratively withdrawn, but there was a discussion about the appearance of actively withdrawing a PAR versus letting it expire. It was also agreed that when there is missing information on PARs, NesCom can ask about it.

Motion: Move to approve the NesCom Conventions in 2017-11-28-NESCOM-Conventions-update-clean.docx, incorporating the changes as agreed at the 5 December 2017 NesCom meeting and

Request IEEE staff to post the approved Conventions to the IEEE NesCom website, granting editorial license

The Ad Hoc, which included the following members: Ted Burse, Matt Ceglia, Stephen Dukes, Mike Kipness, Daleep Mohla, Dave Ringle, Erin Spiewak, Dorothy Stanley (Chair), Mehmet Ulema, Lisa Weisser, Phil Winston, and Jingyi Zhou was disbanded with thanks.

6 NEW BUSINESS

6.1 Discussion - Process for Taking out PARs on Inactive Standards - Staff

Matt Ceglia explained that staff is looking for agreement from NesCom about the treatment of PARs that are taken out on inactive standards. Currently these inactive standards do not appear on the dropdown list when a Sponsor is going to revise a standard, and the PAR becomes a PAR for a new standard, which leads to data inconsistencies. After a discussion, it was agreed that the standards will be included in the myProject list of standards for revision.

7 NEXT MEETING

The next meeting of NesCom will take place on 7 March 2018 in Tokyo, Japan. There will be a NesCom continuous processing teleconference scheduled in January. NB: This teleconference is scheduled for 26 January 2018 at 12:00 p.m. ET.

8 ADJOURNMENT

There being no further business, the meeting was adjourned at 1:27 p.m.