

**IEEE-SA STANDARDS BOARD PATENT COMMITTEE (PatCom)  
MEETING MINUTES  
05 November 2019  
IEEE Operations Center, Piscataway, New Jersey, USA  
6:30 p.m. – 7:30 p.m.**

**Attendees**

**Members Present:**

Stephen Dukes  
Jean-Philippe Faure  
Yvette Ho Sang, Non-voting  
John Kulick  
Dorothy Stanley  
Don Wright, Acting Chair

**Members Absent:**

Phil Wennblom, Chair

**IEEE Staff:**

Christy Bahn  
Matthew Ceglia  
Karen Evangelista  
Josh Gay  
Jonathan Goldberg  
Jodi Haasz  
Soo Kim  
Ashley Moran  
Nikoi Nikoi  
Dave Ringle, Administrator  
Tom Thompson  
Lisa Weisser  
Malia Zaman

**IEEE Outside Legal Counsel:**

Claire Topp

**Guests:**

Chuck Adams  
Michael Atlass  
Cindy Bian

Marc Block  
Evelyn Chen  
Doug Edwards  
Robert Fish  
Latonia Gordon  
Simon Hicks  
Guido Hiertz  
Gary Hoffman  
David Law  
Joseph Levy  
Marco Lo Bue  
Andrew Myles  
Paul Nikolich  
Gil Ohana  
Glenn Parsons  
Annette Reilly  
Robby Robson  
Jon Rosdahl  
Matteo Sabbattini  
Lore Unt  
Philip Winston  
Helene Workman  
Jingyi Zhou

1 CALL TO ORDER

Acting Chair Wright called the meeting to order at 7:07 p.m., as the ProCom meeting had run late.

2 APPROVAL OF AGENDA

**There was a motion to approve the agenda. In the absence of objection, the motion was approved.**

3 APPROVAL OF [11 JUNE 2019 MEETING MINUTES](#)

**There was a motion to approve the June meeting minutes. In the absence of objection, the motion was approved.**

4 ADMINISTRATIVE STATISTICS

Dave Ringle reported that there were six LOAs that had been accepted since the June PatCom meeting. [Three of the LOAs were on the custom LOA form.]

5 OLD BUSINESS

5.1 [Proposed Updates](#) to the IEEE-SA Patent Policy FAQs

**There was a motion to approve the proposed updates to the patent policy FAQs. The motion was unanimously approved.**

6 NEW BUSINESS

None

7 EXECUTIVE SESSION

PatCom entered Executive Session at 7:26 p.m.

Remaining in the room: BOG Members, SASB Members, PatCom Members, Chuck Adams, Claire Topp, IEEE-SA Governance staff, IEEE-SA Senior Directors

Executive Session concluded at 7:34 p.m.

There was no Report Out.

8 [NEXT MEETING](#)

The next in-person PatCom meeting will occur on either 03 or 04 March 2020 in New Delhi, India.

9 ADJOURNMENT

There being no further business, the meeting was adjourned at 7:34 p.m.