

December 2011 RevCom Minutes

6 December 2011

**IEEE-SA Standards Board Standards Review Committee
(RevCom) approved Meeting Minutes
6 December 2011
9:00 a.m. – 2:00 p.m. EST
Piscataway, NJ**

Members Present

Masayuki Ariyoshi
William Bartley
Ted Burse
Clint Chaplin
Paul Houzé
Bruce Kraemer
David Law, Chair
Oleg Logvinov
Gary Robinson
Phil Winston

Members Absent

Satish Aggarwal
Alex Gelman
Gary Hoffman

Guests

Robert Grow
Steve Mills
Jim Moore
Adrian Stephens
Claire Topp [legal counsel]
Howard Wolfman

Staff

Julie Alessi
Kathryn Bennett
Christina Boyce
Matt Ceglia
Terry deCourcelle
Francesca Drago
Karen Evangelista, Administrator
Patricia Gerdon
Krista Gluchoski
Judy Gorman
Lloyd Green
Yvette Ho Sang
Noelle Humenick
Karen Kenney
Eileen Lach
Juanita Lewis
Gregory Marchini
Karen McCabe
Don Messina
Moira Patterson
Edward Rashba
David Ringle
Anasthasie Sainvilus
Malia Zaman

1 CALL TO ORDER

Chair Law called the meeting to order at 9:00 a.m. There was a round of introductions by all present.

2 REVIEW AND APPROVAL OF AGENDA

New Business items were added to the agenda including Scope of Recirculation, Sponsor Affiliation, Spreadsheet Headings, Comments in Attached Files and

Definitions. There was a motion to **approve the agenda**. The motion was unanimously approved.

3 APPROVAL OF THE 9 September 2011 MINUTES

There was a motion to **approve the 9 September 2011 RevCom Minutes**. The motion was unanimously approved.

4 ProCom LIAISON REPORT

William Bartley, ProCom member, delivered the report. *[Please see the ProCom meeting minutes for further information.]*

5 CONDITIONAL APPROVAL REPORT

The report was given as an information item.

P1453/D3 (PE/T&D) Recommended Practice - Adoption of IEC 61000-4-15:2010, Electromagnetic Compatibility (EMC)-Testing and Measurement Techniques - Flickermeter - Functional and Design Specifications

Recommendation: Conditionally approve

There was a motion to conditionally approve P1453 conditional upon the SASB approval of the modified PAR.

FINAL APPROVAL DATE: 10 September 2011

P1903/D2 (COM/SC) Standard for the Functional Architecture of Next Generation Service Overlay Networks

Recommendation: Conditionally approve

There was a motion to conditionally approve P1903 conditional upon the SASB approval of the modified PAR.

FINAL APPROVAL DATE: 10 September 2011

P15289/D4 (C/S2ESC) Standard for Software and Systems Engineering - Content of Life-Cycle Information Products (Documentation)

Recommendation: Conditionally approve

There was a motion to conditionally approve P15289 conditional upon the SASB approval of the modified PAR.

FINAL APPROVAL DATE: 10 September 2011

P42010/D9 (C/S2ESC) Systems and Software Engineering – Architecture Description

Recommendation: Conditionally approve

There was a motion to conditionally approve P42010 conditional upon the SASB approve of the modified PAR.

FINAL APPROVAL DATE: 31 October 2011

6 ADMINISTRATIVE EXTENSIONS/WITHDRAWALS

6.1 5 Year Maintenance List

This report was given as an information item.

C/S2ESC

12207.1-1997 IEEE Guide for Information Technology - Software Life Cycle Processes - Life Cycle Data

Recommendation: Administrative withdrawal.

PE/SUB

81.2-1991 IEEE Guide for Measurement of Impedance and Safety Characteristics of Large, Extended or Interconnected Grounding Systems

Recommendation: Administrative withdrawal.

1379-2000 (R2006) IEEE Recommended Practice for Data Communications Between Remote Terminal Units and Intelligent Electronic Devices in a Substation

Recommendation: Administrative withdrawal.

PE/SWG

1291-1993 (R2005) IEEE Guide for Partial Discharge Measurement in Power Switchgear

Recommendation: Administrative withdrawal.

7 PROPOSED STANDARDS FOR REVIEW AND RECOMMENDATION

[All votes are unanimous unless noted otherwise.]

7.1 New

P802.1Qbf/D1.4 (C/LM) Standard for Local and Metropolitan Area Networks - Virtual Bridged Local Area Networks - Amendment: PBBTE Infrastructure Segment Protection

Recommendation: APPROVE

P1622/D4 (C/SAB) Standard for Electronic Distribution of Blank Ballots for Voting Systems

Recommendation: APPROVE [8=yes, 0=no, 1=abstain (Bartley)]

P1792/D6 (PE/NPE) Recommended Practice for Nuclear Power Generating Station Preferred Power Supply Reliability

Recommendation: APPROVE [6=yes, 0=no, 3=abstain (Ariyoshi, Kraemer, Chaplin)]

P1900.5/D1.3 (COM/SC) Standard Policy Language Requirements and System Architectures for Dynamic Spectrum Access Systems

Recommendation: APPROVE

PC37.30.1/ D1R21 (PE/SWG) Standard Requirements for High Voltage Air Switches for Alternating Current, Rated Above 1,000 Volts

Recommendation: APPROVE [8=yes, 1=no (Kraemer), 0=abstain]

PC37.118.2/D4 (PE/PSR) Standard for Synchrophasor Data Transfer for Power Systems

Recommendation: APPROVE

PC37.122.2/D16.2 (PE/SUB) Guide for the Application of Gas-Insulated Substations 1kV to 52kV

Recommendation: APPROVE

7.2 Revision

P628/D8 (PE/NPE) Standard Criteria for the Design, Installation, and Qualification of Raceway Systems for Class 1E Circuits for Nuclear Power Generating Stations

Recommendation: APPROVE

P1020/D12 (PE/ED&PG) Guide for Control of Small (100 kVA to 5 MVA) Hydroelectric Power Plants

Recommendation: APPROVE

P1300/D4 (PE/IC) Guide for Cable Connections for Gas Insulated Substations

Recommendation: APPROVE

P11073-10417/D04 (EMB/11073) Health informatics - Personal Health Device Communication Part 10417: Device Specialization - Glucose Meter

Recommendation: APPROVE

PC37.48.1/D6 (PE/SWG) Guide for the Application, Operation, and Coordination of High-Voltage (>1000 V) Current-Limiting Fuses

Recommendation: APPROVE

PC37.118.1/D5.0 (PE/PSR) Standard for Synchrophasor Measurements for Power Systems

Recommendation: APPROVE

PC57.12.40/D14 (PE/TR) Standard for Network, Three-Phase Transformers, 2500 kVA and Smaller; High Voltage, 34 500 GrdY/19 920 and Below; Low Voltage, 600 Volts and Below; Subway and Vault Types (Liquid Immersed)

Recommendation: APPROVE

PC57.12.70/D8 (PE/TR) Standard Terminal Markings and Connections for Distribution and Power Transformers

Recommendation: APPROVE

PC57.12.91/D3 (PE/TR) Standard Test Code for Dry-Type Distribution and Power Transformers

Recommendation: APPROVE

PC57.91/D10 (PE/TR) Guide for Loading Mineral-Oil-Immersed Transformers and Step-Voltage Regulators

Recommendation: APPROVE

PC57.98/D07 (PE/TR) Guide to Transformer Impulse Test

Recommendation: APPROVE

PC57.100/D5 (PE/TR) Standard Test Procedure for Thermal Evaluation of Insulation Systems for Liquid-Immersed Distribution and Power Transformers

Recommendation: APPROVE

7.3 Reaffirmation

Since a number of submittals had received no comments, there was a motion to approve 303-2004, 813-1988, 833-2005, 935-1989, 1220-2005, 1255-2000, 1546-2000, 14764-2006, 16085-2006 and C37.101-2006. **The motion was approved unanimously.**

303-2004 (IAS/PCI) IEEE Recommended Practice for Auxiliary Devices for Rotating Electrical Machines in Class I, Division 2 and Zone 2 Locations

Recommendation: APPROVE

647-2006 (AES/GA) IEEE Standard Specification Format Guide and Test Procedure for Single-Axis Laser Gyros

Recommendation: APPROVE

716-1995 (R2006) (SASB/SCC20) IEEE Standard Test Language for All Systems - Common/Abbreviated Test Language for All Systems (C/ATLAS)

Recommendation: APPROVE

813-1988 (R2005) (AES/GA) IEEE Specification Format Guide and Test Procedure for Two-Degree-of-Freedom Dynamically Tuned Gyros

Recommendation: APPROVE

833-2005 (PE/NPE) IEEE Recommended Practice for the Protection of Electric Equipment in Nuclear Power Generating Stations from Water Hazards

Recommendation: APPROVE

935-1989 (R2006) (PE/T&D) IEEE Guide on Terminology for Tools and Equipment to Be Used in Live Line Working

Recommendation: APPROVE

1184-2006 (PE/SB) IEEE Guide for Batteries for Uninterruptible Power Supply Systems

Recommendation: APPROVE

1220-2005 (C/S2ESC) IEEE Standard for Systems Engineering - Application and Management of the Systems Engineering Process

Recommendation: APPROVE

1255-2000 (R2006) (PE/EM) IEEE Guide for Evaluation of Torque Pulsations During Starting of Synchronous Motors

Recommendation: APPROVE

1284-2000 (R2006) (C/MSC) IEEE Standard Signaling Method for a Bidirectional Parallel Peripheral Interface for Personal Computers

Recommendation: APPROVE

1538-2000 (R2005) (PE/TR) IEEE Guide for Determination of Maximum Winding Temperature Rise in Liquid-Filled Transformers

Recommendation: APPROVE [8=yes, 0=no, 1=recuse (Bartley)]

1546-2000 (R2006) (SASB/SCC20) IEEE Guide for Digital Test Interchange Format (DTIF) Application

Recommendation: APPROVE

14764-2006 (C/S2ESC) IEEE Standard for Software Engineering - Software Life Cycle Processes – Maintenance

Recommendation: APPROVE

16085-2006 (C/S2ESC) IEEE Standard for Systems and Software Engineering - Life Cycle Processes - Risk Management

Recommendation: APPROVE

C37.101-2006 (PE/PSR) IEEE Guide for Generator Ground Protection

Recommendation: APPROVE

8 EARLY CONSIDERATION PROCESS

Chair Law stated that the next Early Consideration teleconference would be held on Monday, 23 January 2012, 10:00 a.m. to Noon EST. The deadline for submittals was 12 December 2011.

9 OLD BUSINESS

9.1 Action Item Review

Action Item		Status	Update

Editors to draft statement regarding numbering to go in the front matter of a standard.		meeting with Kim 10/4/11, Kim to talk to Jodi about previous text describing the numbering in ISO/IEC standards.	As per Jodi, this is a working group decision. We are not altering front matter boilerplate to explain this.
Chair Law to speak to Christina Boyce about adding a "roll-up" feature for MBS comments in myProject/myBallot.		David meeting with Christina 10/3/11	This was done in myBallot and will also be done in the RevCom automation.
Karen to submit a web request to make change to RevCom Checklist regarding the Match Rule.		submitted 9/26/11	Done
Dave Ringle to change the text for the automated recirculation announcement in myBallot. Karen discussed with Christina Boyce the cost of programming a change in myBallot.		Dave changed the instructional text regarding the Match Rule Change. Gary H. submitted a ticket for wording to be added on the voting ballot screen.	

9.2 Guidelines for Providing Comment Resolution to Balloters Ad Hoc - Kraemer

Bruce Kraemer reported on the ad hoc's discussion about the draft for the Guidelines for Providing Comment Resolution to Balloters. The ad hoc was formed after discussion on the responses submitters were giving to balloters and how this could impede a project from being approved by RevCom.

RevCom committee members reviewed the most recent draft of the Guidelines for Providing Comment Resolution to Balloters. The draft will be distributed to RevCom members one more time to review and then it will be voted on to be accepted at the March meeting.

10 NEW BUSINESS

10.1 Scope of Recirculation

The slide on the clarifying text from the Scope of Recirculation Interpretation presentation from the ProCom meeting was shown to RevCom members. There was a motion to endorse the direction of ProCom and it was unanimously approved.

10.2 Sponsor Affiliation

Clint Chaplin brought up the topic of what do when a Sponsor refuses to give an affiliation during the Sponsor Ballot Pool. There was discussion on the requirement to declare an affiliation and what kind of enforcement is done if they don't declare an affiliation or wrongly state their affiliation. This issue was discussed in ProCom where Sue Vogel gave an information item.

AI: Chair Law to give Clint Chaplin's name to Sue Vogel to work with her on developing a solution.

10.3 Spreadsheet Headings

Clint Chaplin brought up the topic of spreadsheet headings in the balloting system. Currently the headings are "Resolution Status" and "Resolution Details". These headings could be misleading because the ballot resolution committee addresses comments, not necessarily resolving them. RevCom decided to have the headings changed to "Disposition Status" and "Disposition Detail".

AI: Chair Law to put a ticket in to update the headings on the ballot spreadsheet and the website.

10.4 Comments in Attached Files

The issue came up during the review of some projects that there are attached files being submitted containing multiple comments during balloting. An Ad Hoc was formed to address this issue and how to communicate this to the balloters. Clint Chaplin will chair the Ad Hoc with the following members: Adrian Stephens, Jim Moore, Malia Zaman, Christina Boyce, Bruce Kraemer and Karen Evangelista.

10.5 Definitions

Clint Chaplin brought up the topic of definition of terms.

AI: Clint to find the previous list that was discussed in a prior RevCom meeting and circulate that list to RevCom members.

11 NEXT MEETING

The next RevCom meeting will be Wednesday, 28 March 2012, in Piscataway, New Jersey. The submittal deadline for this meeting is 17 February 2012.

12 ADJOURNMENT

There being no further business, the meeting was adjourned at 1:50 p.m. EST.