IEEE-SA Standards Board Standards Review Committee (RevCom) approved Meeting Minutes
25 March 2015
10:45 a.m. – 12:45 p.m.
Vienna, Austria

Members Present	**Guests**	**Staff**
Ted Burse, Chair	Osama Aboul-Magd	Matt Ceglia
Travis Griffith	Jean-Philippe Faure	Thomas Compton
Hung Ling	James Gilb	Karen Evangelista, Administrator
Ted Olsen	Gary Hoffman	Mary Ellen Hanntz
Ron Petersen	Richard Hulett	Yvette Ho Sang
Gary Robinson	Michael Janezic	Konstantinos Karachalios
Steve Shellhammer	Thomas Koshy	Karen Kenney
Adrian Stephens	Bruce Kraemer	Mary Lynne Nielsen
Yingli Wen	John Kulick	Moira Patterson
Daidi Zhong	David Law	Dave Ringle
	Xiaohiu Liu	Rudi Schubert
Members Absent	Andrew Myles	Sam Sciacca
Masayuki Ariyoshi	Gil Ohana	
Ron Hotchkiss	Glenn Parsons	
Howard Wolfman	Annette Reilly	
	Jon Rosdahl	
	Claire Topp [legal counsel]	
	Yatin Trivedi	
	Mehmet Ulema	
	Diego Vicentin	
	Don Wright	

1.   CALL TO ORDER

Chair Burse called the meeting to order at 11:00 a.m.

2.   INTRODUCTIONS

There was a round of introductions by all present.

3.   REVIEW AND APPROVAL OF AGENDA

There was a motion to approve the agenda. **The motion was unanimously approved.**

4.   APPROVAL OF THE 9 December 2014 MINUTES

There was a motion to approve the 9 December 2014 Minutes. **The motion was unanimously approved.**

5.   PROCOM LIAISON REPORT

Ted Burse, ProCom member, delivered the report. *[Please see the ProCom meeting minutes for further information.]*

6.   CONDITIONAL APPROVAL REPORT

P1642/Draft 10 (EMC/SDCom) Recommended Practice for Protecting Public Accessible Computer Systems from Intentional EMI

Recommendation: Conditional approval

There was a motion to conditionally approve P1642 based on the Sponsor providing in writing to those balloters who did not receive disposition detail for the revised comments.

FINAL APPROVAL DATE: 26 January 2015

P1905.1a/Draft 2 (COM/PLC) Standard for a Convergent Digital Home Network for Heterogeneous Technologies Amendment 1: Support of New MAC/PHYs and Enhancements

Recommendation: Conditional approval

There was a motion to conditionally approve P1905.1a, pending the resolution of RAC comments where the outcome does not result in a substantive change being made in the P1905.1a standard.

FINAL APPROVAL DATE: 23 December 2014

P1566/Draft P1566_D3_17-Oct-2014 with tracked changes_v3 (IAS/PCI) Standard for Performance of Adjustable Speed AC Drives Rated 375 kW and Larger

Recommendation: Conditional approval

There was a motion to conditionally approve P1566 based on the Sponsor providing in writing to those balloters who did not receive disposition detail for the revised comments.

FINAL APPROVAL DATE: 10 February 2015

7. ADMINISTRATIVE EXTENSIONS/WITHDRAWALS

There were no administrative extensions or withdrawals.

8. PROPOSED STANDARDS FOR REVIEW AND RECOMMENDATION

8.1 NEW

P80-2013/Cor 1/Draft 3 (PE/SUB) Guide for Safety in AC Substation Grounding - Corrigendum 1

Recommendation: APPROVE

P1547.1a/Draft 5 (SASB/SCC21) Standard Conformance Test Procedures for Equipment Interconnecting Distributed Resources with Electric Power Systems Amendment 1

Recommendation: APPROVE

P1789/Draft 3 (PEL/SC) Recommended Practices of Modulating Current in High Brightness LEDs for Mitigating Health Risks to Viewers

Recommendation: APPROVE

P2030.2/Draft 9.0 (SASB/SCC21) Guide for the Interoperability of Energy Storage Systems Integrated with the Electric Power Infrastructure

Recommendation: APPROVE

P3333.1.1/Draft 2 (C/SAB) Standard for the Quality of Experience (QoE) and Visual Comfort Assessments of Three Dimensional (3D) Contents Based on Psychophysical Studies

Recommendation: APPROVE

P26531/Draft 2 (C/S2ESC) Standard for Systems and Software Engineering - Content Management for Product Life-Cycle, User, and Service Management Documentation

Recommendation: APPROVE

PC57.153/Draft 10.2 (PE/TR) Guide for Paralleling Regulating Transformers

Recommendation: APPROVE [8=yes, 0=no, 1=abstain (Wen)]

8.2 REVISION

P1671.5/Draft 09 (SASB/SCC20) Standard for Automatic Test Markup Language (ATML) Test Adaptor Description

<u>Recommendation</u>: APPROVE

P1671.6/Draft 10 (SASB/SCC20) Standard for Automatic Test Markup Language (ATML) Test Station Description

<u>Recommendation</u>: APPROVE

P15288/Draft P15288-PrePub-1502 (C/S2ESC) Systems and Software Engineering - System Life Cycle Processes

<u>Recommendation</u>: APPROVE

P15289/Draft 3 (C/S2ESC) Systems and Software Engineering - Content of Life-Cycle Information Products (Documentation)

<u>Recommendation</u>: APPROVE

P23026/Draft 3 (C/S2ESC) Systems and Software Engineering - Engineering and Management of Websites for Systems, Software, and Services Information

<u>Recommendation</u>: APPROVE

PC37.14/Draft 14 (PE/SWG) Standard for DC (3200 V and below) Power Circuit Breakers Used in Enclosures

<u>Recommendation</u>: APPROVE

PC37.20.1/Draft 7.0 (PE/SWG) Standard for Metal-Enclosed Low Voltage (1000Vac and Below, 3200Vdc and Below) Power Circuit Breaker Switchgear

<u>Recommendation</u>: APPROVE [7=yes, 0=no, 2=recuse (Burse, Olsen)]

9.   EARLY CONSIDERATION

The RevCom Early Consideration teleconference is scheduled for Friday, 5 June 2015. The submittal deadline is 24 April 2015.

AI: Karen Evangelista will set up a Doodle Poll to pick a time for the teleconference.

10.   OLD BUSINESS

10.1 Action Item Review

There were no outstanding action items to review.

11.   NEW BUSINESS

11.1 RevCom Guidelines – Adrian Stephens

11.1.1 Interpretation of the Disposition Status and the Effect it has on Disposition Detail

Adrian Stephens presented some ideas on comment resolution including definitions for "accept" "revise" and "reject". There was discussion on what should be included in the disposition detail. An Ad Hoc was created to review what is currently in the SASB OpsMan and other resource materials available to Sponsors and voters regarding disposition status and disposition detail. A report of those findings will be presented to RevCom at the September Meeting in Tokyo. Adrian Stephens will chair the ad hoc. Members include: Ted Burse, Matt Ceglia, Karen Evangelista, Jonathan Goldberg, Travis Griffith, Ron Hotchkiss, Michael Kipness, David Law, Ted Olsen, Ron Petersen, Dave Ringle, Steve Shellhammer and Daidi Zhong.

11.1.2 Public Review Comments

Adrian Stephens discussed the new Public Review Policy. Yvette Ho Sang gave a presentation on how and when it will be implemented.

12.   NEXT MEETING

The next RevCom meeting will be 2 September 2015 in Tokyo, Japan. The submittal deadline for this meeting is 24 July 2015.

13.   ADJOURNMENT

There being no further business, the meeting adjourned at 12:45 p.m.